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MISSION

The mission of the Division of Fire Safety is to provide fire and life safety enforcement and education to all citizens so they receive the highest quality of services to ensure safety and a sense of well being.



CERTIFICATION PROCESS

The guidelines for the state certification program are designed to ensure the following: accountability, consistency, and credibility of instruction, testing, and certification of fire fighters in the State of Missouri.

Goals of the Certification Program:

1. To raise the level of fire protection for the State of Missouri.
2. To improve training and education for the fire service of Missouri.
3. Establish minimum basic training standards for fire protection personnel.
4. Issuance of certificates to persons who complete requirements for certification and pass the required state examinations.
5. To maintain records of persons who have attained state certification.

Fire Fighter Certification is provided through the Missouri Department of Public Safety, Division of Fire Safety. The Missouri Division of Fire Safety shall certify fire fighters based on a combination of requirements and qualifications.

The Missouri Division of Fire Safety subscribes to the policy of nondiscrimination in areas of race, color, religion, sex, age, national origin, and the handicapped. Entry level qualifications are reviewed to ensure that each applicant meets the specified requirements.



FIRE FIGHTER I & II

Guide for Lead Instructors

Fire Fighter Certification

Fire Fighter I training and certification is intended to be the basis of all future fire fighter certification programs. No fire fighter shall attain higher fire fighter state certification without first completing an approved Fire Fighter I course. Applicants seeking certification as a Fire Fighter II, must first show documentation of having met the requirements for Fire Fighter I certification according to NFPA Standard 1001-2002.

Certification is granted to those individuals who meet the required qualifications and successfully pass the certification examination. The requirements for Fire Fighter I & II are based on the *Standards for Fire Fighter Professional Qualification*, NFPA 1001-2002. All qualifications must be met and documentation supplied to the Division of Fire Safety prior to admission to the examination. Applicants have one year from the time of course completion to complete the certification process.

I. Applicants General Requirements for Fire Fighter I Certification

Certification as Fire Fighter I will be issued to those individuals who have met the following guidelines and provided documentation verifying:

- A. Applicants born after June 1, 1972 must possess a high school diploma or a G.E.D. certificate. Applicants born prior to June 1, 1972 may present a letter of competence from the Chief of their department in place of a high school diploma or G.E.D. certificate.
- B. Applicant must be a resident of Missouri or employed with a fire department within the state.
- C. Be at least 18 years of age.
- D. Possess a valid Missouri drivers license.
- E. Have successfully completed an approved Missouri Fire Fighter I training program and provided verification of completion.
- F. Have successfully completed a Hazardous Materials Awareness Class and be certified to the Awareness Level. This class must meet the requirements of NFPA 472-2002, *Standard on Professional Competence of Responders to Hazardous Materials Incidents*.



- G. The candidate must meet the medical and physical fitness requirements to perform the task of fire fighter as determined by the authority having jurisdiction.
- H. Attain a minimum score of 70% on the State certification written examination and must successfully complete all practical skills tested on the State practical skills examination.

II. Applicants General Requirements for Fire Fighter II Certification

Certification as Fire Fighter II will be issued to those individuals who have met the following guidelines and provided documentation verifying:

- A. Applicants born after June 1, 1972 must possess a high school diploma or a G.E.D. certificate. Applicants born prior to June 1, 1972 may present a letter of competence from the Chief of their department in place of a high school diploma or G.E.D. certificate.
- B. Applicant must be a resident of Missouri or employed with a fire department within the state.
- C. Be at least 18 years of age.
- D. Possess a valid Missouri drivers license.
- E. Documentation of certification as a Missouri Fire Fighter I to NFPA 1001-2002 Standard, or equivalent (Documentation is not necessary if attending a combined Fire Fighter I & II course).
- F. Have successfully completed an approved Missouri Fire Fighter II training program and provided verification of completion.
- G. Have successfully completed a Hazardous Materials Operational Class and be certified to the Operations Level. This class must meet the requirements of NFPA 472-2002, *Standard on Professional Competence of Responders to Hazardous Materials Incidents*.
- H. The candidate must meet the medical and physical fitness requirements to perform the task of fire fighter as determined by the authority having jurisdiction.
- I. Attain a minimum score of 70% on the State certification written examination and must successfully complete all practical skills tested on the State practical skills examination.



FIRE FIGHTER I & II

Guide for Lead Instructors

III. Applicants General Requirements for Fire Fighter I & II Certification

Certification as Fire Fighter I & II will be issued to those individuals who have met the following guidelines and provided documentation verifying:

- A. Applicants born after June 1, 1972 must possess a high school diploma or a G.E.D. certificate. Applicants born prior to June 1, 1972 may present a letter of competence from the Chief of their department in place of a high school diploma or G.E.D. certificate.
- B. Applicant must be a resident of Missouri or employed with a fire department within the state.
- C. Be at least 18 years of age.
- D. Possess a valid Missouri drivers license.
- E. Have successfully completed an approved Missouri Fire Fighter I and II training program and provided verification of completion.
- F. Have successfully completed a Hazardous Materials Awareness Class and Operational Class and be certified to the Awareness and Operational Levels. These classes must meet the requirements of NFPA 472-2002, *Standard on Professional Competence of Responders to Hazardous Materials Incidents*.
- G. The candidate must meet the medical and physical fitness requirements to perform the task of fire fighter as determined by the authority having jurisdiction.
- H. Attain a minimum score of 70% on the State certification written examination and must successfully complete all practical skills tested on the State practical skills examination.



IV. Application for Practical Skills and Written Testing

Departments must apply for practical skills testing in advance by completing the "Application for Practical Skills Test Date" form and submitting to the Division of Fire Safety at least 30 days prior to the requested test date.

IMPORTANT: Individuals arriving at the practical skill certification test with facial hair that comes into contact with the SCBA face piece will not be allowed to test. Exam evaluators have the authority to deny testing to these individuals. Ref: NFPA 1500, and OSHA ruling 29 CFR 1910.134 5)(i)

Application for Written Testing for Fire Fighter I Certification

The following information must be **attached** to the candidate's application for testing:

- A. A completed "Fire Fighter Application for Testing and Certification"
 - 1. Part I - to be completed by Applicant - stating name and personal information.
 - 2. Part II - to be completed by the Lead Instructor - indicating current attendance of Fire Fighter I course.
 - 3. Part III - to be completed by Chief of the Department - attesting that the candidate meets the medical and physical fitness requirements to perform the tasks of a fire fighter as determined by the authority having jurisdiction.
- B. Copy of diploma , G.E.D. certificate or a letter of competency.
- C. Copy of valid Missouri drivers license.
- D. Complete an "Authorization for Release of Information" form (enclosed).
- E. Individuals may apply for testing and in turn will be notified of the next test date and the location by the Division of Fire Safety.



FIRE FIGHTER I & II

Guide for Lead Instructors

Application for Written Testing for Fire Fighter II Certification

The following information must be **attached** to the candidate's application for testing:

- A. A completed "Fire Fighter Application for Testing and Certification"
 - 1. Part I - to be completed by Applicant - stating name and personal information.
 - 2. Part II - to be completed by the Lead Instructor - indicating current attendance of Fire Fighter II course.
 - 3. Part III - to be completed by Chief of the Department - attesting that the candidate meets the medical and physical fitness requirements to perform the tasks of a fire fighter as determined by the authority having jurisdiction.
- B. Copy of diploma , G.E.D. certificate or a letter of competency.
- C. Copy of valid Missouri drivers license.
- D. Complete an "Authorization for Release of Information" form (enclosed).
- E. Individuals may apply for testing and in turn will be notified of the next test date and the location by the Division of Fire Safety.

FIRE FIGHTER I & II

Guide for Lead Instructors



Application for Written Testing for Combined Fire Fighter I and II Certification

The following information must be **attached** to the candidate's application for testing:

- A. A completed "Fire Fighter Application for Testing and Certification"
 - 1. Part I - to be completed by Applicant - stating name and personal information.
 - 2. Part II - to be completed by the Lead Instructor - indicating current attendance of Fire Fighter I and II course.
 - 3. Part III - to be completed by Chief of the Department - attesting that the candidate meets the medical and physical fitness requirements to perform the tasks of a fire fighter as determined by the authority having jurisdiction.
- B. Copy of diploma , G.E.D. certificate or a letter of competency.
- C. Copy of valid Missouri drivers license.
- D. Complete an "Authorization for Release of Information" form (enclosed).
- E. Individuals may apply for testing and in turn will be notified of the next test date and the location by the Division of Fire Safety.



FIRE FIGHTER I & II

Guide for Lead Instructors

V. Written and Practical Skills Certification Test Requirements

- A. Successful completion of all practical skills listed in the student's Practical Skills Booklet
- B. Successful completion of an approved course with a minimum score of 70%.
- C. Candidate must score 70% or better on State written examination. A student failing the exam may retest 14 days after receiving notification of failure. The retest may be scheduled by contacting the Division of Fire Safety offices. Should a student fail the exam a second time, they must retake the appropriate course before being allowed to take another test for the same certification level. The student will be required to test both written and practical exam for the failed certification level.

The exam consists of 100 multiple-choice questions for each level of certification. Each question is referenced to one or more of the following sources: NFPA 1001; Missouri Division of Fire Safety Fire Fighter I & II curriculum; IFSTA's *Essentials of Firefighting*, Fourth Edition; Brady's *First Responder*, Sixth Edition.

Sample Test Question

1. the clove hitch is essentially:
 - A. a half-hitch
 - B. two half hitches
 - C. Three loops like half-hitches
 - D. a half hitch with a safety

- D. Must successfully demonstrate all practical skills tested on State practical exam. All of the practical skills required to meet NFPA 1001-2002 are eligible to be tested during the Practical Skills exam. Practical Skills will be tested in a sequence format chosen by the class from a sealed envelope. During the testing, students will progress from one skill immediately to another, without any "down" time. For example, if the student is first asked to don protective gear, the gear will remain on throughout the entire skill sequence.

The steps on the evaluator skills checklists have been prioritized to indicate which steps result in immediate failure of each skill. These priority steps are indicated in *italics*. The priority steps involve either items vital to proper completion of the skills or safety issues. Depending on the skills, the student is allowed to miss one or two of the remaining steps. The number allowed to be missed is identified on each skill checklist.



Each student is allowed two attempts to successfully demonstrate a given skill.

1. The Lead Evaluator has the authority to limit the number stations on which a student may have a second attempt.
2. Requests for a second attempt on a failed skill station must be directed to the Lead Evaluator.
3. The second attempt should be done with a different evaluator if possible.
4. Students who need a second attempt **are not allowed** to confer with other students, instructors, or evaluators to relearn/practice a skill.
5. During the second attempt, the student retesting will only be required to repeat the skills within the area of the skill originally failed, not the entire skill sequence.

A candidate must successfully demonstrate mastery of each priority step within each specific skill. If a student fails one particular skill, after having two attempts, he or she fails the entire practical skills exam.

VI. Fire Fighter I & II Course Requirements

- A. The course must be approved by the Division of Fire Safety as meeting or exceeding NFPA 1001-2002.
- B. The Lead Course Instructor must hold a current Certified Fire Fighter I & II certificate. The Fire Fighter II requirement may be waived at the request of the Chief Officer of the authority having jurisdiction in the event no one on the department meets this requirement. The Lead Course Instructor must hold a current Fire Service Instructor I (or higher) certificate. The Lead Instructor is responsible for scheduling and record keeping for the course.
- C. The Lead Course Instructor holding a Fire Department Instructor certificate may only conduct a Fire Fighter I and/or Fire Fighter II course within their own department. In the case of several surrounding departments participating in the program, a request must be sent to the Division of Fire Safety stating the departments that will be participating, the Lead Course Instructor, and who will accept the responsibility for keeping the training records throughout the course.



FIRE FIGHTER I & II

Guide for Lead Instructors

- D. The Lead Course Instructor will verify that the candidate has successfully performed each practical skill by signing the student's Practical Skills Book. Each student's Practical Skills Book must be completed and signed by the Lead Instructor prior to the certification exam, indicating that the Lead Instructor has witnessed the successful completion of each skill in accordance with NFPA 1001-2002.

The "Verification of Successful Completion of Practical Skills" form in each student's Practical Skills Book must be completed and signed by the Lead Instructor prior to testing. Any student with an incomplete form will not be allowed to take the Practical Skills Certification Exam.

E. Live Burn Skills and Testing

Under NFPA 1001-2002, several live burn skills **must** be successfully performed. It is not acceptable to perform only a selection of these skills.

The Fire Fighter I skills include the control of the following live fires:

1. Piles/stacks of class A combustible materials (exterior)
2. Storage containers (exterior dumpster/trash bin)
3. Small unattached structures (exterior attack)
4. Interior attack of Class A combustible materials within a structure
5. Ground cover

The Fire Fighter II skills include the control of the following fires:

1. Exterior ignitable liquids
2. Coordinate an interior structural fire attack
3. Flammable gas cylinder

As any practical skill from the Fire Fighter I and II course is eligible to be tested, it is possible that the skill sequence chosen for the test may involve a live burn skill. In the event that a live burn facility may not be available at some test sites, an alternative compliance method should have been utilized during the course of instruction. The *Alternative Compliance Methods* are described in Section X.



F. Hazardous Materials Training

To be eligible for certification, fire fighters must be certified by the Division of Fire Safety at the Hazardous Materials Awareness level for Fire Fighter I and at the Hazardous Materials Operational level for Fire Fighter II. These classes must meet the requirements of NFPA 472-2002, *Standard on Professional Competence of Responders to Hazardous Materials Incidents*. These classes are available through the University of Missouri Fire and Rescue Training Institute and many Local Emergency Planning Commissions.

G. Training records for the course shall be maintained by the department and/or course instructor.

H. The local authority having jurisdiction shall agree to inspection of course records at a reasonable hour if deemed necessary by the Director of the Division of Fire Safety.

I. Courses will be approved only for departments who are registered with the Division of Fire Safety.

VII. Approved Courses

The candidate for certification must have attended one of following required courses in order to be eligible to take the State certification exam.

A. The Missouri Division of Fire Safety Fire Fighter I and/or Fire Fighter II Course.

B. International Fire Service Training Association (IFSTA) Fire Fighter I or II curriculum, provided all course requirements are met.

Note: Other courses will be added to the list as course documentation is received and approved by the Division of Fire Safety.



FIRE FIGHTER I & II

Guide for Lead Instructors

VIII. Procedure for Course Approval

- A. If you are wanting to conduct the Division of Fire Safety's Fire Fighter I and II program, an "Approval Request for Course Delivery" form detailing when and where the course is to be delivered, course completion date, course instructor, and the person responsible for record keeping must be submitted to the Division of Fire Safety for review. (enclosed)

Note: Courses will not be approved for departments that have not complied with the Missouri Statutory requirement of yearly registration with the Division of Fire Safety

- B. If submitting a course for approval, other than those listed in this guide, the following must be submitted to the Division of Fire Safety for review:
1. A "Request for New Course Approval" form (enclosed)
 2. Instructors guide
 3. Text
 4. Student Workbook
 5. Tests

The Division of Fire Safety will keep all material submitted on file after approval has been granted. The Division shall be notified of any change or revision in course content or support materials.

C. After Course Approval

The lead instructor is responsible for maintaining all permanent course records. Course records should include the following information.

1. Name of Student
2. Home and Work Address
3. Fire Department
4. Social Security Number
5. Course Name & Location

FIRE FIGHTER I & II

Guide for Lead Instructors



6. Class attendance, including hours attended for each class
7. Quiz Scores for each unit (Fire Fighter Training Record)
8. Verification of Successful Completion of all Practical Skills - form located in the Practical Skills Booklet for each student.
9. Verification of successful completion of alternative compliance method practical skills

Fire Fighter Training Record and Course Checklist forms are provided for the Lead Instructor on the following pages.

- D. As the course nears completion, the chief of the host department or agency will submit an "Application for Practical Skills Test Date" form.

1. **This form must be submitted 30 days prior to the desired test date.**
2. The evaluator(s) and exam date will be assigned and host department will be notified.
3. Midterm testing will not be administered by the Division of Fire safety.

- E. The lead instructor shall submit the following information for each student who successfully completes the course:

1. Fire Fighter Application for Testing and Certification, fully completed with required signatures
2. High School diploma
3. Valid Missouri drivers license
4. "Release of Information" form completed by student
5. Fire Fighter Training Record, completed with required signatures. **A Fire Fighter Training Record for each student must be completed and submitted to Division of Fire Safety at least fourteen (14) days prior to testing.**

No student will be allowed to test who has not successfully completed the course or has not submitted the required documentation to the Division.



FIRE FIGHTER I & II

Guide for Lead Instructors

IX. Assignment of Lead Evaluators

The Chief or Lead Instructor may request specific evaluators by placing a name in the "Testing Agency Requested" blank on the Application for Test Date. However, the Division of Fire Safety will make the final decision on all evaluators assigned to do testing. All evaluators must be approved by the Division and meet the following criteria:

- A. Must be an instructor for an approved agency, however, shall not have served as an instructor for the class being tested.
- B. Must hold a current Fire Service Instructor II certification, or higher, issued by the Missouri Division of Fire Safety.
- C. Must be certified by the Missouri Division of Fire Safety at the level he or she is evaluating.
- D. Must complete an approved Certification Evaluator Seminar.
- E. Must agree to abide by all of the rules and conditions stipulated by the Missouri Division of Fire Safety.

X. Alternative Compliance Methods

The Lead Instructor for the course must understand that it is possible a live burn skill or vehicle extrication could be selected for testing. Should a facility for live burns or extrication vehicles not be available at the time of the certification exam, the following procedure should be followed during the course to fulfill the live burn or extrication test skill:

1. Before conducting a live burn exercise and/or vehicle extrication as required during the course, the Lead Instructor should contact the Division of Fire Safety or the assigned Lead Evaluator and advise of the date and location of the live burn and/or vehicle extrication exercise.
2. An approved Lead Evaluator will be present and observe the live burn exercise and/or vehicle extrication to determine successful completion of the required skills as specified on the practical skills checklists in each student's Practical Skills Book. Practical skills checklists provide the specific steps to be accomplished for each type of live burn and vehicle extrication. This evaluator must not be an instructor for the course being taught. This evaluator is not to only watch as students enter a structure for an interior attack skill but must be present with the students inside of the burn room to observe their tactics.



3. The Lead Evaluator present for the live burn exercise and/or vehicle extrication must sign the students' practical skills checklists for the specific skills and indicate pass/fail for the skills and must complete the "Verification of Successful Completion of Alternative Compliance Method Practical Skills" in each student's skills book.

Practical skills eligible for alternative compliance methods:

- (1) 6.4.1: Rescue - vehicle extrication
- (2) 5.3.7: Fire Control - passenger vehicle fire
- (3) 5.3.8: Fire Control - exterior combustibles
- (4) 5.3.10: Fire Control - interior structure fire
- (5) 5.3.19: Fire Control: ground cover fire
- (6) 6.3.1: Fire Control - exterior ignitable liquid fire
- (7) 6.3.2: Fire Control - coordinate interior attack team
- (8) 6.3.3: Fire Control - flammable gas cylinder fire

"Simulated" fires are not acceptable, all of the listed fires must involve live burns. In areas where environmental or other concerns restrict the use of Class A fuels for training evolutions, properly installed and monitored gas-fueled fire simulators might be substituted.

Live fires involving the use of portable fire extinguishers are not eligible for an alternative compliance method. If a portable extinguisher live burn skill is on the selected sequence, this skill must be demonstrated during the certification skills exam.

The Lead Evaluator may accept this procedure to fulfill the live burn and/or vehicle extrication test skills should this skill have been selected and the above procedure followed. The evaluator must verify this by completing the appropriate area on the Practical Skills Certification Exam Checkoff Forms.

Should this Alternative Compliance Method have not been followed during a live burn skill or vehicle extrication listed on Practical Skills Test Sequence being used for the test, the listed live burn skill or vehicle extrication skill **must be conducted during the test.**



FIRE FIGHTER I & II

Guide for Lead Instructors

XI. Fire Fighter I and II Testing Safety

During testing, the safety of all candidates, evaluators, and support staff is of primary importance.

The Lead Instructor must ensure that all personal protective equipment, apparatus, and equipment to be used for the test shall meet or exceed applicable NFPA Standards or their equivalent. Lead Evaluators shall not administer any examination where those standards have not been met and shall immediately contact the Division of Fire Safety with such information.

The host agency, where the test is to be conducted, has the ultimate responsibility for the safety of all parties involved in the testing process. A Safety Officer should be from either the support staff or from the available members of the fire department who are not testing. This Safety Officer should be an individual with sufficient training and experience to determine potential safety problems and take corrective action. The Safety Officer shall operate in a roving fashion to ensure that all evolutions are being conducted in a safe manner. The Safety Officer has the authority, regardless of rank, to stop any activity immediately if a dangerous condition or act is observed.

The Lead Evaluator and Safety Officer shall brief all assisting evaluators and support staff on specific safety precautions and procedures for certain skills. Any individual involved with the testing process who observes a potentially hazardous condition must report it to the Safety Officer or an evaluator.

All personnel, including test candidates, evaluators, and support staff shall wear full protective clothing if involved in any practical skills operations in a potentially hazardous position.

Safety performance criteria have been incorporated into skill checklists where applicable. These safety items are listed as priority steps on the checklists which result in failure of the skill if missed by a student.

XII. Testing Locations

The Lead Instructor must ensure that adequate space and facilities are available for manipulative skills testing. Lead Evaluators shall not administer any examinations where adequate facilities are unavailable.

FIRE FIGHTER I & II



FIRE FIGHTER I AND II TRAINING RECORD

Name: _____ SSN: _____

Course: _____ Location: _____

<i>Topic</i>	<i>Written Score</i>	<i>Practical Skills</i>	<i>Instructor</i>	<i>Date</i>
Orientation				
Fire Fighter Safety				
Fire Behavior				
Building Construction				
Alarm & Communication				
SCBA				
Portable Fire Extinguishers				
Forcible Entry				
Ladders				
Ropes				
Fire Hose				
Fire Streams				
Water Supply				
Ventilation				
Salvage & Overhaul				
Sprinkler Systems				
Emergency Medical Care				
Rescue				
Fire Control				
Fire Cause Evidence				
Prevention & Education				
<i>Hazardous Materials</i>	<i>Date Attended</i>		<i>State Certification Issued</i>	
Awareness				
Operational				

Lead Instructor: _____ Chief: _____



FIRE FIGHTER I & II

Guide for Lead Instructors

FIRE FIGHTER COURSE CHECKLIST

Host Department:_____

Lead Instructor:_____

Person Responsible for records:_____

Course to be delivered:

☐ Fire Fighter I ☐ Fire Fighter II ☐ Fire Fighter I & II

☐ NFPA 1001-1997 ☐ NFPA 1001-2002

Sent "Approval Request for Course Delivery" to Division Date:_____ Initial:_____

Received Course Approval letter Date:_____ Initial:_____

Sent Student Applications and Documentation Date:_____ Initial:_____

Documentation required for Certification Application for each student:

"Fire Fighter Application for Testing and Certification" form

"Authorization for Release of Information" form

"Fire Fighter Training Record" form

High School Diploma or G.E.D.

Valid Missouri Drivers License

Sent "Application for Test Date" **60 days** prior to
date requested to Division of Fire Safety Date:_____ Initial:_____

Received Test Date approval letter Date:_____ Initial:_____

Fire Fighter Certification Exam:

Date Scheduled:_____

Exam Evaluator:_____

FIRE FIGHTER I & II

Guide for Lead Instructors



FIRE FIGHTER I AND II COURSE SCHEDULE

Course: _____ Location: _____

<i>Topic</i>	<i>Date</i>	<i>Time</i>	<i>Instructor</i>
Orientation			
Fire Fighter Safety			
Fire Behavior			
Building Construction			
Alarm & Communication			
SCBA			
Portable Fire Extinguishers			
Forcible Entry			
Ladders			
Ropes			
Fire Hose			
Fire Streams			
Water Supply			
Ventilation			
Salvage & Overhaul			
Sprinkler Systems			
Emergency Medical Care			
Rescue			
Fire Control			
Fire Cause Evidence			
Prevention & Education			

Lead Instructor: _____

MISSOURI DIVISION OF FIRE SAFETY
P.O. Box 844
Jefferson City, MO 65102



Approval Request For Course Delivery

To be Completed for Approval of Course Delivery.

Department/Agency: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ County: _____

Location of course: _____

Course Instructor: _____

Address of Instructor: _____

Course to be delivered: ☐ Fire Fighter I ☐ Fire Fighter II ☐ Fire Fighter I & II

☐ NFPA 1001-1997 ☐ NFPA 1001-2002

Course Curriculum if other than the Division of Fire Safety: _____

Location of course records: _____

Expected completion date of course: _____ Est # of Students: _____

Signature: _____ Date: _____

OFFICE USE ONLY

Approval Granted

Approval Letter Sent

Copy to _____

Date	Initial

MISSOURI DIVISION OF FIRE SAFETY
P.O. Box 844
Jefferson City, MO 65102



FIRE FIGHTER APPLICATION FOR PRACTICAL SKILLS TEST DATE

To be completed by Chief of the Department.

Fire Department:_____ FDID:_____

Fire Chief's Name:_____

Department Address:_____

City:_____ State:_____ Zip:_____ County:_____

Phone: (Day)_____ (Evening)_____

Email Address:_____

Test Site Location:_____

Test Dates Requested:_____ Alternate Test Dates:_____

Evaluator Requested:_____

Date course will be completed:_____ # of students to be tested _____

Testing Requested for: ☐ Fire Fighter I ☐ Fire Fighter II ☐ Fire Fighter I & II

☐ NFPA 1001-1997 ☐ NFPA 1001-2002

I hereby confirm that the fire fighters listed on the attached forms are attending or have completed a Fire Fighter program in compliance with the above NFPA Standard and are at least 18 years of age.

Signature:_____ Date:_____

Confirmation of a test date will be sent to you by the Division of Fire Safety

Request must be made at least 30 days prior to the desired Test Date

OFFICE USE ONLY

Confirmation letter sent to department

Request and Roster sent to Testing Agency

Agency	Date	Initial

MISSOURI DIVISION OF FIRE SAFETY
P.O. Box 844
Jefferson City, MO 65102



FIRE FIGHTER APPLICATION
For Testing and Certification

Part I - To be completed by applicant. PRINT LEGIBLY

Name: _____
(Last) (First) (Middle)

Date of Birth: _____ Social Security No.: _____

Home Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone: (Day) _____ (Evening) _____

Email Address: _____

Fire Department/Agency: _____ FDID: _____

Business address: _____

City: _____ State: _____ Zip: _____ County: _____

Signature: _____ Date: _____

Part II - To be completed by lead instructor.

It is hereby confirmed that the above applicant is attending an approved course on:

☐ Fire Fighter I ☐ Fire Fighter II ☐ Fire Fighter I & II

Location: _____

Signature: _____ Date: _____

Testing will be scheduled by the Division of Fire Safety and the department requesting testing.

Part III - To be completed by applicants Fire Chief.

I certify that the above applicant meets the physical requirements set down by the

_____ to perform the duties of fire fighter.
(Authority Having Jurisdiction)

Signature: _____ Date: _____

**COMPLETED APPLICATION AND SUPPORT DOCUMENTATION MUST BE SUBMITTED NO LATER THAN
14 DAYS PRIOR TO TEST DATE**

Fire Fighter Application 10/05

MISSOURI DIVISION OF FIRE SAFETY
P.O. Box 844
Jefferson City, MO 65102



Authorization For Release Of Information

I, (Print Full Name)_____ hereby certify that all statements made on or in connection with this application are true and complete to the best of my knowledge and belief. I understand and agree that any misstatements or omissions of material facts will cause denial or forfeiture of my certification.

I further authorize all law enforcement agencies, U.S. Military, Federal, State and or local government agencies to furnish the Missouri Division of Fire Safety, with any and all information regarding me in order to determine suitability for certification. I further release said agency or person from all liability for any damages whatsoever that may occur from furnishing such information to the Missouri Division of Fire Safety.

Also, by signing this form, I hereby authorize the release of any or all information concerning my enrollment in this course and certification exam results only to the Chief Officer or his/her designee of my organization.

A photostatic copy of this authorization will be considered as effective and valid as the original.

Date of Birth:_____ Social Security No.:_____

Drivers License Number:_____ State of issue:_____

Signature:_____ Date:_____

Division of Fire Safety Use Only					
Application Form	Date _____	Initial _____	Passed Written Exam	Date _____	Initial _____
Release Form	_____	_____	Passed Practical Exam	_____	_____
HS Diploma/GED	_____	_____	NFPA 1001 Standard	_____	_____
Driver's License	_____	_____	Explain _____	_____	_____
Course Records	_____	_____	_____	_____	_____
Haz Mat	_____	_____	Data Entry	_____	_____
Level - FFI <input type="checkbox"/> FFII <input type="checkbox"/> FFI/II <input type="checkbox"/>			Letter/Certificate	_____	_____
Date Certified _____					